

**Curriculum and Professional Development
Executive Summary
December 3, 2015**

I. Budget Overview

Multiple initiatives in the Strategic Plan, specifically under the headings of Curriculum, Instruction, and Assessment, were used to guide the development of the FY17 Curriculum and Professional Development budgets.

After careful consideration of the needs of the district, and in light of the current budget parameters, we are recommending the elimination of the Elementary Curriculum Director position. The Assistant Superintendent will continue to work directly with school administrators, Subject Matter Leaders and Curriculum Teacher Leaders to support the implementation of the important work outlined in the District's Strategic Plan. Our English Language Learner (ELL) population within the district has increased dramatically over the past two years. To better meet student and teacher needs, the ELL Department has been temporarily moved from the office of Special Education to the Assistant Superintendent's office. This means that all ELL positions are now included in the Curriculum budget. Due to increased numbers of ELL students, we are recommending the addition of 1.2 fte ELL Teachers above the 3.8 fte currently working in the department this year. Major expenses in the Curriculum budget support the addition on Chinese texts in the high school, Spanish texts in the middle school, and a writing program for Hopkins. Unlike past years, the F-1 Visa account was not used to help offset the expenses of elementary and secondary text adoption.

The Professional Development budget continues our focus of improving mathematics instruction in the elementary grades and using formative assessments to make adjustments to practice, training initiatives that both began this year. This budget also provides training on writing progressions and performance assessments for grades 4 and 5, training in foundational literacy skills for grades K-3, and support for curriculum work related to the adoption of the new science standards.

II. Personnel Summary

- -1.0 FTE Elementary Curriculum Director
- 5.0 FTE ELL Teachers (including the 3.8 fte currently on staff)

III. Expense Summary

- **Text Adoption (84252415-551721 & 84252415-551722):** These accounts will fund a writing program for Grades 4-5 and Chinese and Spanish textbooks.
- **Professional Development:** In general, the accounts in the PD budget support strategic initiatives.
 - **District Professional Development (90213576-530730) and District Stipends (84183571-511546 & 84183571-511547):** These accounts will be used to support curriculum work which will include:
 - Increasing the effectiveness of our math instruction
 - Using assessment data to improving student learning
 - Improving student writing in the upper elementary grades
 - Enhancing student foundational literacy skills
 - Curriculum work-science standards
 - **Building-Level Professional Development (various accounts under the Program Header 004-Professional Development):** Professional development initiatives will be guided by the Strategic Plan, specifically under the headings of instruction and assessment. The allocation of funds for the Prodev Sub accounts and the Prodev accounts is based on the number of teachers in each building.